

Early Registration for Spring 2016

View Spring 2016 Classes Online Now

October 19th – December 1st

Check and clear any holds that may prevent registration

Review your academic plan in DegreeWorks

Prepare a list of possible courses that you are interested in

Bring a list of questions or specific issues that you want to discuss

Schedule an appointment with your Faculty Advisor

Register For Classes

The path to your graduation

After you register, stop by the Center for First Year Experience & Academic Advising to enter your name for a weekly drawing!

You could be a winner! *(You do not have to be present to win)*

Courses Close Quickly So Hurry Up & Register!





Center for First Year Experience & Academic Advising

Dear AMSC Trailblazer,

RE: Spring 2016 Academic Advising and Early Registration

We hope your semester is going well. Registration for spring 2016 opens, Monday, October 19th. Spring classes are available now to view in the Student Portal. Courses close quickly, so please make sure to schedule an appointment with your Faculty Advisor during their office hours as early as possible. **Advisors are ready to meet with you to discuss your academic and career plans so you can graduate.**

Please continue to check your student email for important messages.

How to determine who is your Faculty Advisor:

- Go to www.atlm.edu
- Log into Student Portal
- Select Student Services & Financial Aid
- Select View Student Information
- Select a term and click Submit
- Click Submit
- View your primary advisors name and major

Before you register:

- Check and clear any holds that may prevent registration
- Download and print a copy of your guided pathway as a guide
<http://www.atlm.edu/academics/programbydegree.aspx>
- Choose alternative course selections in case times or courses are not available when you register
- Write down specific questions
- Review your academic plan in DegreeWorks to confirm degree requirements
- Be on time to meet your Faculty Advisor

After You Register and Before Classes Begin:

- Follow through on any referrals suggested by your Advisor.
- **Important:** Check and confirm that all steps for financial aid have been completed and you have accepted your aid. <http://www.atlm.edu/students/financial-aid-status.aspx>
- **Important Step to Maintain Your Schedule:** Check your student account and pay any outstanding balance before the tuition payment deadline. <http://www.atlm.edu/students/student-accounts.aspx>
- Print a copy of the academic calendar and note key dates and deadlines to ensure a successful start.
<http://www.atlm.edu/students/registrars-office.aspx>

If you have any questions or concerns, feel free to stop by The Center for First Year Experience & Academic Advising on the 3rd Floor of the Library/Administration building, L-308 for assistance. You may also reach us via phone at 404-756-4784 or by email at academicadvising@atlm.edu.

Sincerely,

The Center for First Center Experience & Academic Advising Team (CFYEAA)